

RECORD OF PROCEEDINGS

MINUTES OF A SPECIAL MEETING OF
THE BOARD OF TRUSTEES OF THE
WASATCH PEAKS RANCH ROAD AND FIRE DISTRICT (THE
“DISTRICT”)
HELD
OCTOBER 31, 2023

A special meeting of the Board of Trustees of the Wasatch Peaks Ranch Road and Fire District (referred to hereafter as the “Board”) was convened on Tuesday, October 31, 2023, at 5:00 p.m., at 36 S. State Street, Suite 500, Salt Lake City, Utah 84111. This District Board meeting was also held via Microsoft Teams. The meeting was open to the public.

ATTENDANCE

Trustees In Attendance Were:

Vance Bostock, Chair (via Microsoft Teams)
Ed Schultz, Vice Chair

Also, In Attendance Were:

Shelby Clymer, CliftonLarsonAllen LLP (“CLA”) (via Microsoft Teams)
Mitchell Lee, District Clerk (via Microsoft Teams)
Evan Tufts, District Treasurer
D. Brent Rose, Clyde Snow & Sessions, P.C. (via Microsoft Teams)
Nate Bell, WPR Development Company (via Microsoft Teams)

ADMINISTRATIVE MATTERS

Call to Order: The meeting was called to order at 5:04 p.m. by Trustee Bostock, who recited the following:

“As the Chair of the Board of Trustees of the WPR Road and Fire District, I hereby call this regular meeting of the Board to order at 5:04 P.M. on October 31, 2023, at 36 S State Street, Suite 500, Salt Lake City, UT 84111. In compliance with the requirements of Utah’s Open and Public Meetings Law: (i) notice of this meeting has been duly posted and published, and (ii) this meeting is being recorded and minutes of the meeting, in its entirety, are being kept.”

Public Comment: The Chair noted that there was no one from the public in attendance or participating electronically.

Minutes from August 22, 2023 Regular Meeting, August 2, 2023 Truth in Taxation Meeting and August 31, 2023 Special Meeting: Following review, Trustee Schultz made a motion to approve the minutes from August 22, 2023 regular meeting, August 22, 2023 Truth in Taxation meeting and August 31, 2023 special meeting, as presented. Trustee Bostock seconded the motion. The motion passed unanimously.

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FINANCIAL MATTERS

Engagement Letter with Haynie & Company or Hinton Burdick to Perform 2023 Audit: Ms. Clymer reviewed the Agreed-Upon Procedures proposals with the Board. Following review, Trustee Schultz made a motion to approve the proposal from Hinton Burdick to perform 2023 Agreed-Upon Procedures in an amount not to exceed \$5,250.00. Trustee Bostock seconded the motion. The motion passed unanimously.

Payment of Claims in the amount of \$29,418.50: Ms. Clymer reviewed the claims with the Board. Following review, Trustee Schultz made a motion to ratify approval of the payment of claims in the amount of \$29,418.50. Trustee Bostock seconded the motion. The motion passed unanimously.

OPERATIONAL MATTERS

Agreement for Snow Removal Services: Mr. Bell and Mr. Tufts reported to the Board that they are handling snow removal services and anticipate having an agreement to approve at the next meeting between the District and the Club.

MANAGER'S MATTERS

Utilization of Website: This item was deferred.

LEGAL MATTERS

None.

TRUSTEES' MATTERS

None.

OTHER BUSINESS

None.

ADJOURNMENT

There being no further business to come before the Board at this time, Trustee Schultz made a motion to adjourn the meeting at 5:21 p.m. Trustee Bostock seconded the motion. The motion passed unanimously.

Respectfully submitted,

By 
District Chair

Attest:


District Clerk